

Professor Brendan T Monteiro, M.B., B.S., L.R.C.P., M.R.C.S., F.R.C.Psych, Cert MR

**Consultant Psychiatrist,
Honorary Professor of Health & Society, University of Salford**

Clinics at:
Business Lodge, Imperial House, Barcroft Street, BURY BL9 5BT
Firsway Health Centre, 121 Firs Way, Sale, Cheshire M33 4BR
(Remote assessments via Zoom and other venues by arrangement)

Practice Manager – Sue Brown
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Medico-Legal Terms of Instruction:

1) Fees for Preparing Expert Medical Report: £300.00 per hour

- To include: *Interview with Client * Review of Documents * Preparation of Report
- Please note: It is not possible to accurately determine the total final fee for preparing a report until the complexity of the case and the extent of the documentation can be assessed. A rough estimate is 4 hours per full lever arch file or equivalent. Time taken to prepare a report depends on volume of documents and complexity of subject matter
- Travelling time for domiciliary consultations will be charged at the standard hourly rate
- Missed appointments charged at £600 (per standard assessment time) *to be settled before a further appointment is scheduled*.
- Appointments cancelled with less than 7 days' notice, where the slot cannot be re-booked, will be charged at £100
- Reports required within 4 weeks of assessment date will be charged at £400/hour

2) Fees for Court Appearance as Expert Witness: £150.00 per hour

- Please note: If notification of cancellation is received less than 2 weeks before the Court date, a fee of £75 will be charged.
- If Court Appearance cancelled within 7 days of Court Appearance then the full fee will be charged.

3) Meetings with Counsel or Meetings of Experts: £300.00 per hour

- Time spent travelling to and from meetings or to visit a client will be charged at the full hourly rate – expenses are charged at 60 pence/mile

4) Travelling time: £300.00 per hour

Payment Terms:

- *Instruction is accepted on the understanding that fees are not subject to taxation – The instructing solicitor must ensure that rates and cancellation fees are acceptable to the Court prior to instruction or accept responsibility for payment*
- *Terms are strictly 42 days from the date of the invoice. Interest will be charged at 8%/day of the outstanding amount as compound interest; costs incurred for debt recovery will be included in any final settlement*
- *Cases will only be accepted upon written agreement to these terms of instruction*
- *Fees may be subject to increase periodically although you will be notified in writing.*

JULY 2024

On behalf of:
(Company name)

I, the undersigned, have read these terms of instruction and I accept responsibility on behalf of the company for the settlement of all fees.

Case
Name:

Signed: